**QUOTATIONS ON TIME MANAGEMENT, PLANNING, AND PRIORITIZING**

AS SUBMITTED BY MEMBERS OF THE FYE LISTSERV MAY 2012

"We must use time as a tool, not as a crutch." John F. Kennedy

"You can’t manage time; you can only manage yourself in the time that you have." H. "Bruce" Bruce

"What’s easy to do is easy not to do." Jim Rohn

"All great achievements require time." Maya Angelou

"This time, like all times, is a very good one, if we but know what to do with it." Ralph Waldo Emerson

"Finish every day and be done with it. You have done what you could. Some blunders and absurdities no doubt have crept in; forget them as soon as you can. Tomorrow is a new day; begin it well and serenely and with too high a spirit to be cumbered with your old nonsense. This day is all that is good and fair. It is too dear, with its hopes and invitations, to waste a moment on yesterdays. " Ralph Waldo Emerson

"We'll have this moment forever, but never again." Mark Murphy

"The reason for time is so everything doesn't happen at once." Albert Einstein

"I try to take one day at a time, but sometimes several days attack me at once." Jennifer Unlimited

"The secret of getting ahead is getting started." Sally Berger

"Nothing is in permanent in this wicked world; not even our troubles." Charles Chaplain

"Some of the best lessons are learned from past mistakes. The error of the past is the wisdom of the future. " Dale Turner

"This bright, new day…complete with 24 hour of opportunities, choices, and attitudes…a perfectly matched set of 1440 minutes. This unique gift, this one day, cannot be exchanged, replaced or refunded. Handle with care. Make the most of it. There is only one to a customer. " Author Unknown

"There is always enough time to do the important things. There is NEVER enough time to do everything." Anonymous

"I love deadlines. I like the whooshing sound they make as they fly by." Douglas Adams

"If you want to build a ship, don't drum up people together to collect wood and don't assign them tasks and work, but rather teach them to long for the endless immensity of the sea." Antoine de Saint Exupery

"They gave the Americans watches, they gave the Africans time." African proverb

"Things that matter most must never be put at the mercy of things that matter least." Stephen Covey

"Time, time, time is on my side, yes it is." Rolling Stones

"The root of most procrastination is fear…fear of failure and fear of success." Amy Baldwin

"What is the best use of my time now?" Alan Lakein

"Sow an act...reap a habit; Sow a habit...reap a character; Sow a character...reap a destiny." George Dana Boardman

"Today is the Tomorrow you created Yesterday!" Unknown

"Procrastinators have the advantage of using the most recently available data." Unknown

"Time is at once the most valuable and the most perishable of all our possessions." John Randolph

"Use the time you would lose." Unknown

"Time is the coin of your life. It is the only coin you have, and only you can determine how it will be spent. Be careful lest you let other people spend it for you." Carl Sandburg

"There’s never time to do it right, but there’s always time to do it over." Unknown

"Most people give up what they want most for what they want at the moment." Anonymous

"Things may come to those who wait, but only the things left by those who hustle." Abraham Lincoln

"If you are failing to plan, you are planning to fail." Winston Churchill

"Don't say you don't have enough time. You have exactly the same number of hours per day that were given to Helen Keller, Pasteur, Michelangelo, Mother Teresa, Leonardo da Vinci, Thomas Jefferson, and Albert Einstein." as quoted in Life's Little Instruction Book, compiled by H. Jackson Brown, Jr.

"You will never find time for anything. If you want time you must make it." Charles Buxton

"Ad hoc, ad loc and quid pro quo

So little time, so much to know." Jeremy Hilary Boob, PhD (pronounced fud), *Yellow Submarine*.

"To realize the value of ten years:

Ask a newly divorced couple.

To realize the value of four years:

Ask a graduate.

To realize the value of one year:

Ask a student who has failed a final exam.

To realize the value of nine months:

Ask a mother who has given birth.

To realize the value of one month:

Ask a mother who has given birth to a premature baby.

To realize the value of one week:

Ask an editor of a weekly newspaper.

To realize the value of one hour:

Ask the lovers who are waiting to meet.

To realize the value of one minute:

Ask a person who has missed the train, bus or plane.

To realize the value of one second:

Ask a person who has survived an accident.

To realize the value of one millisecond:

Ask the person who has won a silver medal in the Olympics." Unattributed